

Stakeholders' Relationship Committee - Terms of Reference

S.No.	Terms of Reference
1	To resolve the grievances of the security holders of the Company including complaints related to transfer/transmission of shares, non-receipt of annual report, non-receipt of declared dividends, issue of new/ duplicate certificates, general meetings etc.;
2	To review the measures taken for effective exercise of voting rights by shareholders;
3	To review adherence to the service standards adopted by the Company in respect of various services being rendered by the Registrar & Share Transfer Agent;
4	To review various measures and initiatives taken by the Company for reducing the quantum of unclaimed dividends and ensuring timely receipt of dividend warrants/annual reports/statutory notices by the shareholders of the Company;
5	To take note, consider and resolve the total number of shareholders' complaints received from various authorities;
6	To take note of the complaints not solved to the satisfaction of shareholders;
7	To take note of total number of pending share transfers